Summerfield Academy

A Child's Window to the World

Summerfield Academy
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PROGRAM

Summerfield Academy is child-centered and based upon the belief that play is the best way for children to learn. Our approach is individualized to meet each child's needs and interests. Each classroom is organized with centers for creative art, literature, science and math, dramatic play, and cognitive and small motor development. The environment is planned to stimulate imagination and creativity, socialization, and exploration and discovery.

HOURS OF OPERATION

Summerfield Academy provides full-time care for children from two through five years old. The hours are Monday through Friday, 6:30a.m. to 6:30 p.m.

TUITION

Tuition payments are due in advance on the first day of the week or month. After the second day a $5.00 late fee will be charged. If tuition is not paid after two weeks, you will be asked to withdraw your child unless special arrangements are made with the director. Tuition is due whether your child attends all or none of the days of the week enrolled. Holidays are counted as days present with no reduction in tuition. Weekly tuition rates are as follows:

Infants (6 weeks to 18 months)	**$255.00**
Under Two Years	**$235.00**
Under Three Years	**$225.00**
Over Three Years	**$215.00**

Because our program and licensing regulations require us to engage staff based on the number of children enrolled, tuition cannot be refunded for days your child is absent.

DISCOUNTS

There is a $5.00 per week reduction in the weekly tuition for each additional child per family.

SCHOOLERS

Weekly tuition hours and rates for the before and after school program are as follows:

Before School	**After School**	**Before and After School**
6:30 a.m. - 8:10 a.m.	2:50 p.m. - 6:30 p.m.	6:30 a.m. - 8:10 a.m.
$55 per week	$55 per week	2:50 p.m. - 6:30 p.m.
		$110 per week

(The prices above reflect breakfast, snack, supplies and transportation)

REGISTRATION, SUPPLY & FIELDTRIP FEE

A one-time registration fee of $100.00 is due at the time of enrollment. Each August and January a supply fee of $100.00 is due. Children enrolled during the school year will receive a prorated supply fee. Please note that registration and supply fees are non- refundable. During the summer a $100 fieldtrip fee is due for the on-campus fieldtrips. School-age children will need to pay separately for any off-campus fieldtrips.

REST MAT

All children are required to purchase a special rest mat from the director at the time of enrollment. These rest mats meet school storage and state regulations and are available for $35.00.

VACATION AND SICK TIME

Two weeks of vacation/sick time will be allowed at one-half the weekly tuition rate per week taken. Vacation/sick time accrues form the beginning of each school year. It does not accumulate and cannot be carried over to the next year. Full payment is expected at all other times.

EARLY WITHDRAWAL

To provide the best in care for your child, a two week written notice is required to withdraw your child from Summerfield. If a two week notice is not given you will be billed for the equivalent of two weeks.

HOLIDAYS

Summerfield Academy will be closed on New Year's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Thursday and Friday, two days for Christmas. We will also close at 4:30 p.m. on New Year's Eve. Tuition is not reduced for these holidays.

MEALTIME AND SNACKS

Summerfield Academy will provide breakfast in the mornings from 6:30-8:30. Hot, well- balanced lunches and nutritious morning and afternoon snacks are provided daily. A monthly menu will be sent home and is also posted on the front bulletin board.